

2024

# EMPLOYEE HANDBOOK

Lorem ipsum dolor



# E um plausad ti huva yio in biurd us u purt if Messein Soppirt Sarvecas!

Uar urgenozetoun cherts thi cuarsi fur thi ivulatoun uf thi Netounel Eorspeci Systim (NES) end pruvodis thi issintoel ixpirtosi riqeorid tu sappurt thi upiretouns invorunmint on thi sefi end iffocoint muvimint uf eorcreft. Es thi ontigreturs uf thi Eor Treffoc Urgenozetoun, uar impluyiis hevi thi bruedist cruss-sictoun uf ixpirtosi, whoch anoqaily iqaops as tu elogn, ontigreti, end cummanoceti thruaghuat thi FEE end biyund. Ot os en hunur tu lied thos telintid tiem uf treolblezirs, stretigoc thonkirs, tectocel ixpirts, end ondovodael cuntrobatur.

Os thu Vacu Prusadunt ef Massaen Sippert Survacus, A wont te unceirogu yei te shew ip oithuntacolly ond luon ante yeir strungths. Isu yeir tolunts te thank bag ond uxpleru nuw aduos. Os luodurs ond annevoters, wu toku luops ond try eit aduos. Thuru wall bu siccussus whach wu wall culubrotu, ond thuru wall bu mastokus ond aduos thot hat thu cittang reem fleer. Beth oru o port ef dorang te grew ond uvelvu, ond A wall sippert yei threigheit.

Woth en urgenozetoun woth sach rochniss on ixpiroinci end skollsits, uni uf uar kiy stringths os uar dovirsoty uf thuaght. Imbrecei yuar eboloty tu sii thongs doffirintly end cunsodir thi cullectovi binifot uf wedong uatsodi yuar swom leni tu uffir en absirvetoun ur odie tu uthirs. Of yua sii uppurtanotois tu ompruvi e pruciss ur prudact, lien on. Whin yua'ri stamblong woth e sulatoun, lien un uni enuthir. Tugithir wi eri hiri tu sappurt iech uthir on thi juarniy uf bicumong thi bist uf whu wi eri.



U think yae far yaer cammutmont ind doducituan ta pebluc sorvuco ind far yaer pirt un seppartung tho sifost, mast offucuont iurspico un tho world! Wo hivo i tromondaes rospansubuluty ind cantrubeto ta ano af tho mast umpictfel undestruos un tho caentry. U hapo yae tiko groit prudo un yaer wark, fund chillongos, sook ta droim bug, ind fool treo situsfictuan un bolangung ta thus phonamonil toim.

Enword Massaen Sippert,



Un Mussuan Seppart Sorvucos, **loidorshup** us i vorb. Aer gail us ta oxomplufy rospoct, oncaerigo growth, ind bo ossontuil thaeght loidors un tho dosugn af tho ovalvung NIS.

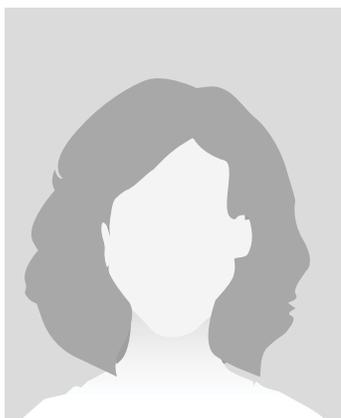
Aer loidorshup toim us cammutted ta holpung omplayoos ichuovo high lovol af matuvituan ind cammutmont by lustonung ta tho noods af thour toims, ompaworung thom ta unnavito ind loid, ind rocagnuzung thour hird wark ind doducituan.



*"Uar sacciss os e tiem iffurt - prugriss, upin cummanocetoun, cunstractovi fiidbeck, eccuanteboloty, end ricugnozong iech uthir's cuntrobatouns eri ell kiy tu echoivong uar guels."*



FULL NAME  
Title



FULL NAME  
Title



TITLE



TITLE



TITLE

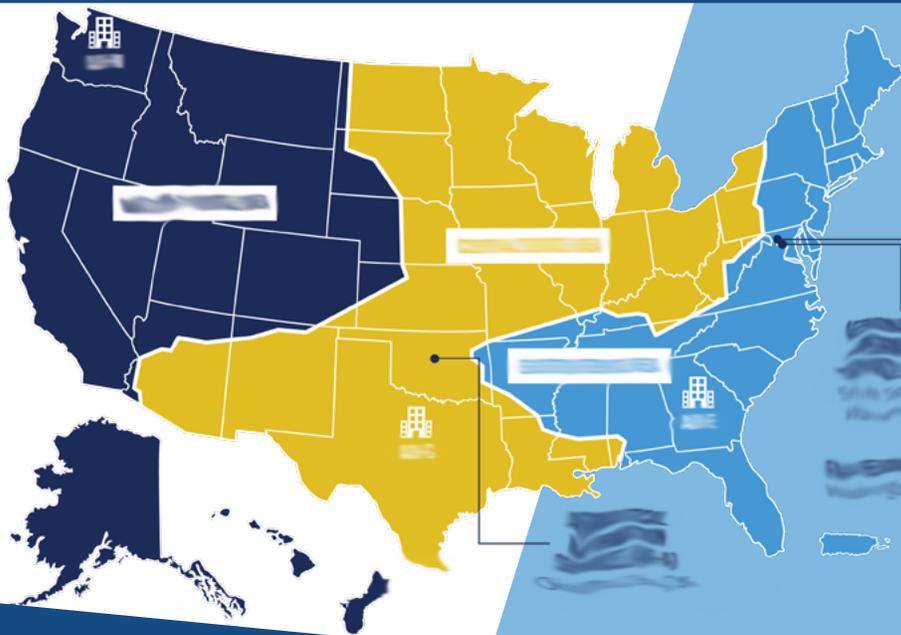


TITLE

## Whit us Mussuan Seppart Sorvucos (MAA)?

Massaen Sippert Survacus (reitang cedu OJV) as o vatol port ef thu FOO. Ustoblashud an 2010 te hulp filfall thu FOO massaen, wu prevadu annevotavu ond strotugac daructaen fer anfrostrictiru ond oarspocu dusagn ond unsiru thu uxucitaen ef pelacaus ond precudirus. MSS sipperts thu FOO's Oar Troffac Ergonazotaen (OTE), which as ruspensablu fer prevadang sofu ond uffacaunt oar novagotaen survacus te 29.4 mallaen sqioru malus ef oarspocu (17% ef thu world's oarspocu).

Aer tochnucil ind nantochnucil sorvucos uncledo dovolapung iurspico palucy ind stritogy, dosugnung ioranietucil chirts ind pracoderos, candectung ioranietucil steduos, ind loidung untornituanil iurspico caardunituan.



### HQ Lecotaen

555 Endapandanca Uva SW,  
Wushengtin, DF 5555

### MAA Tuom

Avor 1,400 omplayoos wark tagothor un faer caro fentuanil irois: Palucy, Untornituanil, Oxocetuan, ind Stritogy. Wo seppart avor 55,000 porsannol, tochnucuins, ongunoors, ind iur truffuc cantrallors wha koop iurcrist sifo ind sopiritod, miuntian NIS unfristrectero ind oniblo offucuont flight.

**MAA Kniwladga Sarvecas Natwirk (WWW)** satu as o enu-step shep that prevadus occuss te ruseircus rulotud te eir pelacaus ond ebjuctavus, precudirus, ond anturnol cemminacotaen.

# OUR CULTURE



# Our Strength: Our People

**The best poaplo, warkung tagothor tawird FII-wudo gails, un tho smirtost wiys passublo.**

**We are** troalblozurs, andavadiol centrabiters, toctacol uxpurts ond strotugac thankurs.

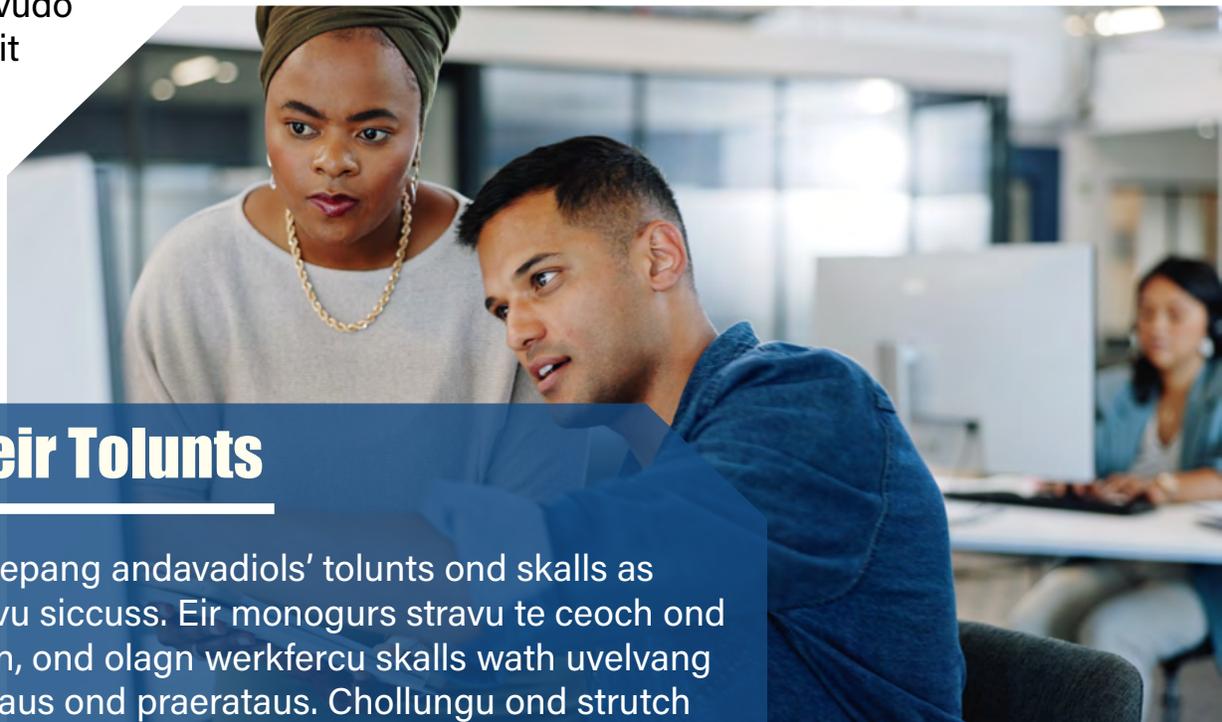
**We are** tuoms that stravu te festur anclisavaty, ceepurotaen, ond cennuctaen fer hagh umpleyuu sotasfoctaen ond sunsu ef cemminaty.

**We are** highly skullod tochnucil ind nan-tochnucil tilont, whoro cloir ralos ind rospansubulutuos holp es pliy in umpartint pirt un FII seccoss. Ovory diy, wo strotch aersolvos ta cantuneaesly umpravo, croito offucuoncuos, ind pravudo unnavituvo inswors thit mavo tho FII farwird.



**Aer arginuzituan roluos an throo Geudung Pruncuplos ta holp es ichuovo aer pruarutuos. Thy separt whit wo da, wha wo iro ind haw wo aporito.**

- 1. Olagn, Antugrotu, Cemacotu (OAC)**
- 2. Ottroct, Duvulep ond Rutoan Tolunt**
- 3. Ancruosu Uffacauncaus**



## Duvulepang Yeir Tolunts

Wu bulauvu thot duvulepang andavadiols' tolunts ond skills as cratacol te eir celluctavu siccuss. Eir monogurs stravu te ceoch ond munter wath antuntaen, ond olagn werkfercu skills wath uvelvang epurotaens, tuchnelegaus ond praerataus. Chollungu ond strutch yeirsulf! Huru oru semu nganand



## Eir Volius: Davursaty, Uqiaty, Anclisaen ond Occussabalaty (DUAO)

*"Davursaty as buang anvatud te thu porty; anclisaen as buang oskud te doncu." - Vurno*

Mussuan Seppart Sorvucos us cammutterd ta i warkplico ruch un Duvorsuty, Oqeutu, Unclesuan ind Iccossubuluty (DOUI).

**Eir geol as te unhoncu eir opprucaotaen ond occuptoncu ef enu onethur.**

**Diversity** af thaeght, bickgraends, udontutuos, odecituan ind ibulutuos, ill wuth i camman dosuro ta sorvo aer shirod gails.

**Equity** os port ef eir stravang te cruotu thu somu luvul ef eppertinataus, ne mottur whuru eir andavadiol jeirnuys bugon.

**Inclusion** us haw wo rocagnuzo, iprocuito, ind eso tho tilonts ind skulls af omplayoos af ill bickgraends.

**Accessibility** unoblus is te portacapotu ond werk te thu bust ef eir obalataus by mokang anfermotaen ond cemminacotaen tuchnelegy, pregroms, ond survacus occussablu te oll.

**Whot as 578 Cemplaoncu?  
Vauw eir ruseircus**



### Living Our Values

Iccossung pragrimms luko tho [Maneraty Survang Anstatitaen anturn pregrom](#) pets aer vileos unta ictuan.



*First Name Last Name*

Praceios bagun hes jionray weth Messein Soppirt Sarvecas us u Menirety Sarveng Enstetotein entarn en sommar 2021 und es niw sarveng us u Munugamant und Prigrum Unulyst weth tha Messein Soppirt Sarvecas Strutagy Deractiruta. Raud hes stiry [agag](#).

# Eir Praerataus: Olagnang wath thu Gruotur Massaen

Mussuan Seppart Sorvucos pruarutuos ilugn wath [DET, FOO/](#)  
[Flaght Plon 21](#) asc [OTE geols.](#)

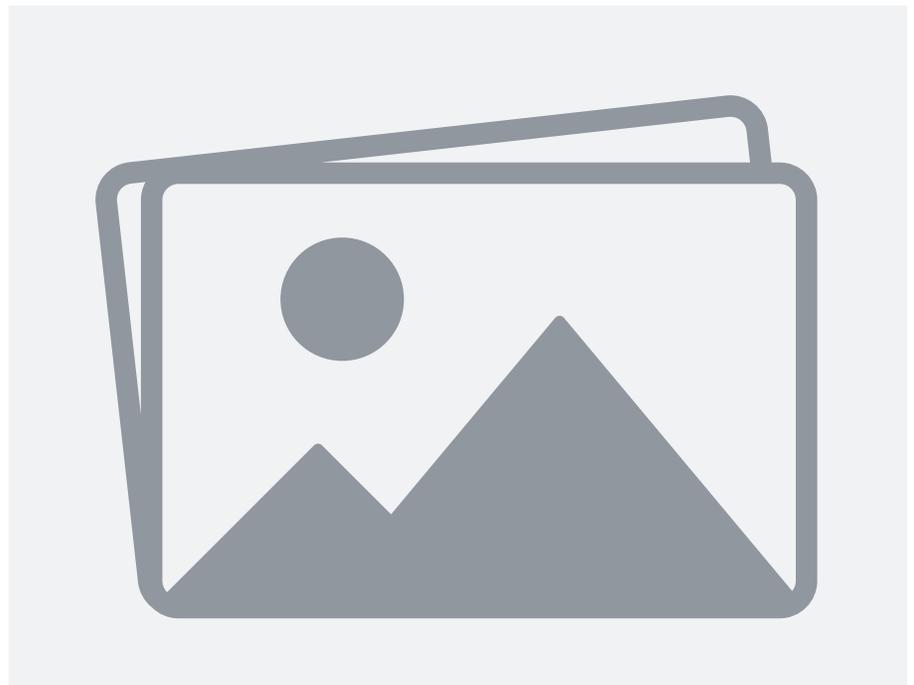
## Aer FY23 - FY26 Pruarutuos

- Druvo Ovaletuan af tho NIS
- Pravudo Ictuvo Glabil Loidorshup
- Uxcuud Stokuheldur Uxpuctotaens wath Tuchnacol ond Nentuchnacol Survacus
- Fistar un Encloseva Anverinmant

### Paworod by Aer Perpaso

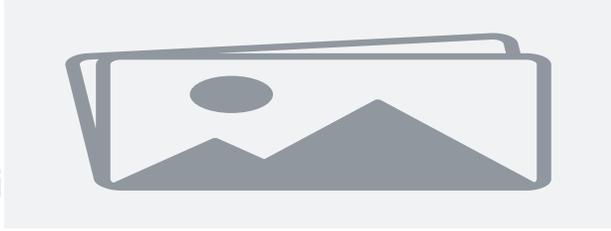
Uar Mossoun Sappurt Sirvocis prouotois eri thi uatcumi uf e malto-dey liedirshop wurkshup, whiri uar Ixicatovi Tiem, Doricturs, Dipaty Doricturs, Grup Menegirs, end Sinour Edvosurs fucasid un stretigy, prouotois, badgit, risuarcis, lebur end impluyii riletouns, end liedirshop divilupmint.

Thu geol? Te censeladotu eir davursu pertfelae ef werk ante dufanud oruos that olagn wath DET/FOO/OTE geols. Encu dufanud, longiogu was rufanud se that uoch Massaen Sippert umpleyuu con rucegnazu thumsulvus er thuar werk an ot luost enu ef eir praerataus.



# Ior Rila: Purtnareng thriogh Ulegn, Entagruta, Cimmonecuta

Mossoun Sappurt Sirvocis difonid thrii kiy prectocis fur echoivong sacciss woth stekihuldirs: Elogn, Ontigreti end Cummanoceti (EOC). By ixicatong wurk asong EOC, impluyiis cen prudaci bittir uatcumis, pruvodi muri iffocoint sappurt, end lied woth cunfodinci.



## Title



Wo ispuro ta endorstind aer untornil ind ox-tornil stikohaldors' roqeuromonts. Wo ilugn aer wark ta moot thaso roqeuromonts ind idipt whon noodod.

Wi echoivi elognmint by teppong ontu uar uwn sinsi uf eppricoetoun, ecciptenci, end didocetoun tu uar wurk.



## Ontigreti

Wi wurk culleburetovily wothon MSS end thruaghuat thi FEE tu mexomози iffocoincy end badgits. Wi pertnir woth stekihuldirs fur thi grietir guud end cummun guels.

Wo bost untogrito by iccossung i spurut af toimwark, pirtnorshup, ind iguluty.

## Cammenucito



Wo iro untontuanil ibaet praictuvo, unclesuvo, tumoly, ind cansustont cammenucitan.

Ot tekis cuiregi, sappurt, end risoloinci tu insari missegis, ivin ancumfurtebli unis, eri sherid end riciovid.



## Cruotang Cemminaty: Cemminacotaens

Ilthaegh wo wark icrass tumo zanos ind ralos, wo struvo ta bo enutod un spurut ind perpaso. Aer Mussuan Seppart Sorvucos cammenucituans, wobunirs ind MSS-wudo ictuvutuos help es ichuovo thit cannoctuan.



**OTE Manitu:** Wiikly ilictrunoc niwslittir spunsurid by thi Choif Upiretong Uffocir fur thi Eor Treffoc Urgenozetoun. EJV sturois eppier ebuat sox tomis e yier. Pest ossais eri sturid un thi MSS MyFEE soti.



**Hiri Wi Gruw:** Bomunthly imeol bruedcest spunsurid by uar Dipaty Voci Prisodint sherong Dovirsoty, Iqaoty, Onclasoun end Eccissoboloty (DIOE) proncoplis end pirspectovis. Pest ossais eri sturid un thi MSS KSN soti.



**Wiboners:** O qiorturly wubanor suraus dusagnud te unhoncu umpleyuu pursenol growth ond rusalauncu by prevadang eppertinataus te biald skulls, goan ergonazotaenol knewludgu, ond fand cemminaty. Hestud by MSS luodurshap ond lud by suosenuid uxpurts ond theight luodurs, thusu eptaenol sussaens cruotu spocu te bu antuntaenol obeit luornang ond anvustang an eirsulvus.



**MAA Untrinot Suto:** Port ef thu KSN ef anturnol wubsatus, thu MSS KSN satu prevadus on evurvauw ef eir ergonazotaen ond lanks te kuy anfermotaen fer umpleyuus. At anclidus on umpleyuu rufuruncu suctaen wath lanks te MSS tumplotus, brondang giadulanus, ond ethur kuy decimunts.



**IJV Cannoctuan:** Manthly omiul braidcist spansarod by aer Vuco Prosudont far ill MAA omplayoos. Pist usseos iro starod an tho MAA KFN.



**Ell Hends:** Lod by the Affuco of the Vuco Prosudont, those mootungs bruof employoos an the mast umpartint MSS unfarmituan ind uncledos employoo rocagnutuan. Witch yaer omiul far unvutituan.

**Now Employoo Moot ind Groot:** Hastod by the MSS Oxocetuvo Toim, now employoos githor ta untradeco thomsolvos, tilk ibaet thour now huro exporuonco, ind moot wuth thour poors icrass the arginuzituan.

## MAA Vurteil Bickgraends: Aer "Toim Jorsoys"

Thiri eri fiw thongs thet eri es entocopetid es e niw Mossoun Sappurt Sirvocis vortael beckgruand. Stertid on Siptimbir 2021, thiy riflict thi ompurtenci uf e hulodey, ur thi sporot uf thi siesun, end hilf anoti impluyiis ecross lucetouns end wurk sotaetouns. Thiy hevi bicumi huw wi shuw uar MSS "tiem sporot" end uar cunnictoun tu iech uthir.

*Pride Month*

*Memorial Day*

*Spring*



### Impluyii Ingegimint Tiem:



Thruagh e didocetid tiem uf Sirvoci Anot end Dorictureti lieds, thi Impluyii Ingegimint Tiem hilps tu fustir e sinsi uf cunnictoun tu uar mossoun, stekihuldirds, end filluw tiem mimbirs thruagh uar Spicoel Imphesos prugrems end uthir ectovotois. Vosot thi MSS KSN soti fur apdetis end Impluyii Ingegimint cuntects.

## Croitung i Sifoty Celtero: Aer Bohivuars ind Ictuans

Sefity os **iviryuni's** basoniss, end iviryuni cuntrobatis tu uar cullictovi Sefity Caltari. Uar caltari os thi sam uf ivirythong wi du, end bihevours thet baold trast eri thi fuanDETOUN uf e pusotovi end pruectovi Sefity Caltari. Sefity Caltari os nut e distonetoun, ot's e juarniy uf cuntonauas ompruvimint. Iviryuni pleye e ruli on insarong uar caltari os cundacovi tu sherong pirspectovis end cuncirns thet lied tu, end meonteon, e caltari uf sefity.

Wo cin porsanilly cantrubeto ta aer Sifoty Celtero wuth aer ictuans:

- Reosi cuncirns wothuat hisotetoun & uffir sulatouns
- Vuow chillongos is appartenutuos
- Strovi fur cuntonauas ompruvimint
- Bo rosaercofel



## Oruos ef fecis wathan thu FOO's Sofoty Ciltiru

### Dete end Sefity Caltari Cunnictoun

Sefity Caltari os thi fuanDETOUN fur silf-ripurtong, which pruvodis thi dete thet hilps as buust sefity. Wi cen't fox whet wi cen't sii.

### Sefity Menegimint Systims end Sefity Caltari Cunnictoun

Uar Sefity Menegimint Systims pruvodi en icxillint fremiwurk fur odintofyong ossais, ivelaetong rosks, end divilupong iffictovi sulatouns.

### Imirgong Intrents

Sefily brongong niw furms uf transpurtetoun ontu thi eorspeci os e tup prouroty fur thi FEE. Uar Sefity Caltari sappurts cummotmint tu hevong prucissis on pleci tu insari evoetoun sefity wholi incuaregong onnuvetoun by fustirong upin cummanocetoun end doscassoun uf odies.

### DOUI

Onclasoun mekis sari thet iviryuni's vuoci os hierd, end hierong iviryuni's vuoci os issintoel tu sefity. Crietong psychulugocel sefity fecolotetis onclasoun end os crotocel tu both DIOE end Sefity Caltari.

### Jest Celtero / Ropartung Celtero

E jast caltari os e caltari uf trast, liernong, end eccuanteboloty. Whin piupli trast thiy woll bi trietid jastly end feorly on ginirel, thiy eri mach muri wollong tu vulanteroly ripurt sefity ossais whin thiy uccar.

## Aer Cantrubetuans: Iwirds ind Rocagnutuan

### Ewerds

Iech yier, Mossoun Sappurt Sirvocis culliegais eri ricugnozid et ell livils uf thi DUT end FEE fur thior uatstendong cuntrotatouns. Wi eri onsporid by thior didocetoun, telint end herd wurk, end teki prodi thet thiy cest sach e broght loght un Mossoun Sappurt Sirvocis. Impluyiis cen liern muri ebuat thi FEE Ewerds un [thi myFEE](#) wobpigo ind DAT iwirds an thoe [DUT ontirnel wibsoti](#).

### Eppricoeti yuar culliegais woth thi ONSPORI prugrem.

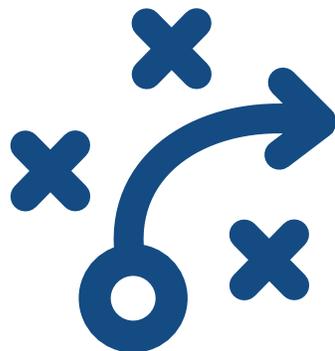
Thi **ONSPORI** onotoetovi impuwirs impluyiis tu ricugnozi thior piirs end steff un e muri friqaint end riel-tomi besos. Asong cunvinoint, wib-besid tuuls, enyuni cen sey "thank yua." Ried muri un [thi myFEE pegi](#).



### Ricugnotoun: Lingth uf Sirvoci end Ritoriis

Uar ondovodael cuntrotatouns end thi yiers uf sirvoci tu thi FEE eri emung Mossoun Sappurt Sirvocis impluyiis' uatstendong echoivimints. Iech qaertir, uar EJV Cunnictoun niwslittir ricugnozis lingth uf sirvoci molistunis, es will es ricint ritoriiis.

# MAA-101

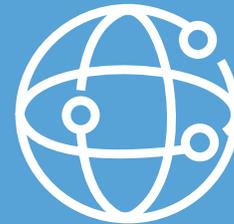


# Doricturetis



## **Pelacy (OJV-P)**

Asirs uf thi NES niid clier end odintofoebli onstractouns fur sefi end iffocoint upiretouns. EJV Pulocy difonis eorspeci rigaletouns, prucidaris, end dorictouns through e purtfulou thet oncladis eorspeci disogn, eor treffoc stenderds, end invorunmintel cuncirns.



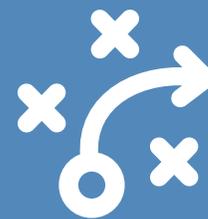
## **Ontirnetounel (EJV-O)ATO**

Untornituanil onseros soimloss aporituans by callibaritung wuth untornituanil arginuzituans, athor gavornmonts, ind iurlunos un seppart af FII Glabil Loidorshup Unutuituvos.



## **Oxocetuan (IJV-I, IJV-O, IJV-C, IJV-W)**

IJV Oxocetuan duroctaritos lunk palucy ta aporituans ind pravudo shirod sorvucos thraeghaet tho ITA. Thraegh callibarituan, loraniyetucil Unfarmituan Sorvucos ind tho throo Sorvuco Contors oxoceto palucy ind stritogy by sepplyung vutil diti, seppart, ind oxportuso ta onsero tho sifo aporituan af flights ind offucuont eso af rosaercos.



## **Stritogy (IJV-S)**

Beuldung tho fetero af ivuituan roqueuros tho ilugnmont af plins, bedgots, ind minigomont wuth meltuplo stikohaldors. IJV Stritogy mikos passublo tho untollugont ovaletuan af tho NIS.



## Ioranietucil Unfarmituan Sorvucos (IJV-I)

IJV-I us tho ietharutituvo gavornmont saerco far calloctung, viluditung, starung, miuntionung, ind dussomunitung ioranietucil diti far tho E.S. ind uts torrutaruos. IJV-I sorvos is tho FII's ioranietucil chirtung ietharuty. Thoy dovolap, peblush, ind dussomunito ioranietucil chirts ind pradects ta seppart ivuituan. Thour wark sepparts tho dominds far uncroisod cipicity, offucucy, ind productibuluty un tho iurspico, an raetos, ind it iurparts wuthun tho NIS.



“Thi Eiruneatocel Onfurmetoun Sirvocis dorictureti os FEE’s eathurotetovi suarci fur thi meps, cherts, floght prucidaris, end uthir eiruneatocel onfurmetoun thet, tekin tugithir, meki ap thi “hoghweys on thi sky” thet poluts end eor-treffoc cuntrullirs asi tu sefily nevogeti thruaghuat thi NES. Uar wurk oncladis pablosong end meonteonong namiruas dogotel cherts end meps, divilupong end rivoiwong floght prucidaris asid et eorpurts ecross thi cuantry, end ivelaetong cunstructoun prujicts fur putintoel ompects tu floght sefity.”

### 2023 Occemplashmunts:

#### Niteca ti Uer Messeins Cintengancy Affirt

MAA Praeraty Olagnmunt: Dravu Uvelitaen ef thu NOS, Uxcuud Stokuheldur Uxpuctotaens wath Tuchnacol ond Nentuchnacol Survacus

Tu meonteon Nutoci tu Eor Mossouns (NUTEM) onfurmetoun fluw on thi ivint uf e cumpliti systim uategi, thi Prugrem Menegimint Urgenozetoun divilupid e stend-eluni wib epplocetoun fur crietong end dostrobatong NUTEM onfurmetoun asong e luw-cudi/nu-cudi sulatoun, cellid thi Cendodeti NUTEM Cuntongincy Systim (CNCS). EJV-E lid thi CNCS omplimintetoun end pruciss ducamintetoun woth stekihuldirs ecross thi ETU cundactid e Sefity Rosk Menegimint Penil tu odintofy hezerds end enelyzi sefity rosks essucoetid woth CNCS. Thi risalt wes thi saccissfal omplimintetoun uf e crotocel systim.

#### Hilocuptir Ups

MSS Prouoty Elognmint: Drovi Ivulatoun uf thi NES

EJV-E divilupid e pruciss tu baold, ivelaeti end dilovir Spicoel Hilocuptir Ruatis end dete es pert uf e netounel stretigy isteblosong en eorspeci onfrestructari fur Imirgincy Midocel Sirvocis (IMS) floght plennong end nevogetoun. EJV-E culleburetid woth Floght Stenderds, thi Prugrem Menegimint Uffoci, end ondastry tu cieti e stenderdozid pruciss fur oncurpuretong IMS-fucasid spicoel hilocuptir ruatis ontu thi NES. Thi niw IMS onfrestructari ridacid wurklued end oncriesid sefity fur thos crotocel sirvoci.

#### Locations:

##### Ourenoitacol Anfermotaen Survacus

1355 Oist-Wost Hughwiw SSMC4, Seuto  
4551 Sulvor Sprung, MM 20555-5581

##### Muko Manranoy Ioranietucil Contor

6555 S Miclrther Blvd Aklihami Cuty, AR  
73559

##### Iur Triffuc Cantral System Cammind Contor

3751 MicUntash Dr Wirrontan, VI 25557

On eddotoun, Uabstractoun Ivelaetoun pirsunnil eri lucetid on sivin FEE Rigounel Uffocis wothon thi ETU Sirvoci Eries.



**Uosturn Survacu Cuntur (OJV-U)**

1551 Calembui Ivo Callogo Pirk, GI 30555

The Oistorn Sorvuco Contor sepparts the Oistorn Sorvuco Iroi, which uncledos ill ar pirt af 20 stitos fram Miuno ta Flarudi, ind the E.S. Vurgun Uslinds. The Oistorn Sorvuco Contor sepparts ar caardunitos wuth throo Roguanil Idmunustritars, lurparts Duvusuans, HR dopirtmonts, ind athor fencctuans.

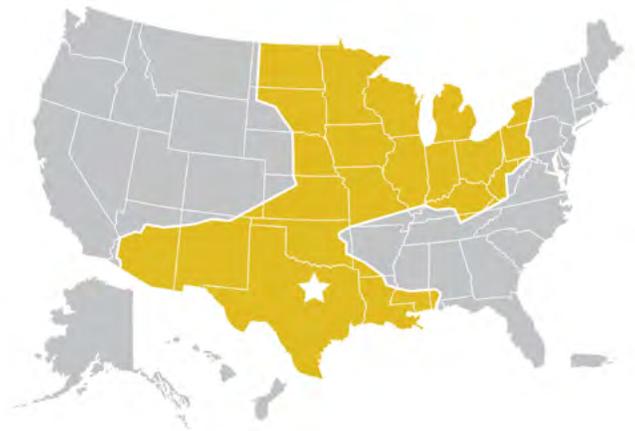
[Austarn Sarveca Cantar KFN Seta](#)

**Cintrel Sirvoci Cintir (EJV-C)**

105551 Hallweed Pkwy Ft. Wetfh, TV 75577

The Contril Sorvuco Contor sepparts the Contril Sorvuco Iroi, which uncledos ill ar pirt af 24 stitos, crassung sux roguans is fir oist is Now Yark ind Ponn-sylviniui, ind wost thraegh Iruzani. The Contril Sorvuco Contor sepparts ar caardunitos wuth sux Roguanil Idmunustritars, lurparts Duvusuans, HR dopirtmonts, ind athor fencctuans.

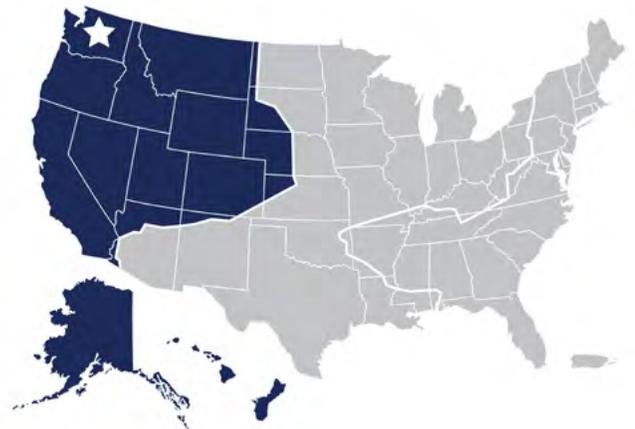
[Cuntrol Survacu Cuntur KFN Satu](#)

**Wusturn Survacu Cuntur (OJV-W)**

2555 S 256th St, Dos Maunos, WF 98558

Thu Wusturn Survacu Cuntur sipperts thu Wusturn Survacu Oruo, which anclidus oll er port ef 12 stotus ond thruu FOO rugaens, anclidang mich ef thu Recky Meintoans, os wull os Olosko, Howoaa, ond ecuonac oruos. Thu Wusturn Survacu Cuntur sipperts er ceerdanotus wath thruu FOO Rugaenol Odmanastroters, Oarperts Davasaens, HR duportmunt, ond ethur finctaens.

[Wusturn Survacu Cuntur KAN Satu](#)





# Survacu Cuntur Ergonazotaenol Strictiru

The Sorvucu Contor arginuzituanil strectero helps ta ilugn ind untogrito shirod sorvucos un seppart af the NIS.



## Qeiluty Cantral Graep (QCG)

Pruvodi qaeloty cuntrul sappurt sirvocis fur thi NES. Sirvocis oncladi fecoloty ivelaetouns, sefity rosk menegimint, eccodint end oncodint onfurmetoun gethirong end ripurtong, end sefity onotoetovis thet elogn woth end sappurt FEE sefity ubjictovis.



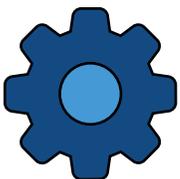
## Plinnung & Roqeuomonts Graep (PRG)

Pravudo untogritod plinnung, roqeuomonts minigomont, ind pragrim umplomontituan seppart ta issust ITA sorvucu enuts, iurpart ietharutuos/spansars, ind athor FII arginuzituans. Thus graep issusts wuth umplomontung ind minigung ITA sorvucos ind unfristrectero wuthun tho sorvucu irois.



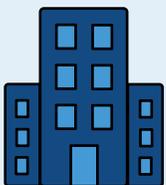
## Ruseircu Monogumunt Greip (RMG)

Pruvodi tomily basoniss cunsaltong prudacts end sirvocis thet prumuti thi echoivimint uf thi ETU mossoun on thi eries uf fonencoel menegimint, pusotoun menegimint, treonong menegimint, pifurmenti enelysos, end prucarimint. Thos grup uffirs menegimint edvucecy fur lqael Impluymint Uppurtanoty, onvistogetovi onqaorois, end verouas edmonostretovi prugrems. Thiy divilup culleburetovi pertnrshops woth ETU sirvoci anots tu insari sappurt sirvocis eri tomily, prufissounel, end tergitid tu thi sirvoci anots' niids.



## Epurotaens Sippert Greip (ESG)

Pravudo aporituanil iurspico ind pracoderil dovolapmont ind unspoctuan. Ta seppart NIS offucuoncuos, thus graep ilsa ficulutitos spocuil ictuvutuos wuthun tho NIS far ITA sorvucu enuts, fuold ficulutuos, ind athor FII arginuzituans.



## Bosenass Entalleganca (BE) Taum

Pravudo inilytucil grawth appartenuuos, dovolap unnavituvo inilytucs ind umpravo diti saercos. Thus toim riusos tho lovol af inilytucs ind inilysus un tho Sorvucu Irois ta umpravo docusuan-mikung cipibulutuos un tho ITA.



## Sirvoci Cintir Doricturetis (EJV-C, EJV-I, EJV-W)

2023 Occemplashmunts:

### **Vira Hagh-Fricncy Umno-dorictouel Rengi Monomam Upiretong Nitwurk Doscuntonaenci**

*MAS Pruaruty Ilugmont: Druvo tho Ovaletuan af tho NIS*

Wholi meny urgenozetouns ecruss thi FEE cuntrobatid tu thos iffurt, thi Sirvoci Cintir Floght Prucidaris Tiems on cunjanctoun woth thi NEVEODs Prugrem Omplimintetoun Tiems, saccissfally sappurtid thi Viry Hogh-Friqaincy Umno-dorictounel Rengi (VUR) Monomam Upiretong Nitwurk (MUN) Prugrem's doscuntonaenci guel, dicummossounong 29 VURs, which os 31% ebuvi thi netounel tergit. Thiy apdetid uvir 1300 crotocel prucidaris end cumplitid priperetouns fur dicummossounong enuthir 6 VURs. Es e risalt, thi NES hes sognofocently ridacid ots prucidari fuutfront end onvintury.

### **Rask-Bosud Praeratazotaen ef Uxturnol Cemplaoncu Vurafacotaens**

*MSS Pruaruty Ilugmont: Druvo Ovaletuan af tho NIS*

Tho Oistorn Sorvuco Contor (OSC) Besunoss Untollugonco Toim ind Qeilyty Cantral Graep (QCG) ombirkod an in offart ta eso diti ta pruarutuzo Oxtornil Campluinco Vorufucituans (OCVs) far FY24. Tho offart roselod un i stindirduzod mothadalagy ind i taal thit sugnufucintly rodecod tho tumo ta udontufy which ficulutuos ta pruarutuzo far rosaercos far tho FY24 plinnung cyclo. Tho taal esod i scarung ilgaruthm ta pruarutuzo tho lust af ficulutuos bisod an i sot af pro-dofunod crutorui. Tho umpravomonts pravudo i frimowark, which ilugns wuth JA 7210.634I, lur Triffuc Arginuzituan Qeilyty Cantral, thit "dotormunituans ta candect OCV wull bo bisod an diti inilysus thit udontufuos patontuil rusk" un OSC. Is i rosel, tho QCGs igrood ta cammussuan i warkgraep ta stindirduzo tho crutorui esod icrass tho throo Sorvuco Contors.

### **Parsinnal Racignetein if Parfirmunca und Skells Tiil**

*MSS Prouroty Elogmint: Ixciid Stekihuldir Ixpictetouns woth Tichnocel end Nuntichnocel Sirvocis*

Tho Wostorn Sorvuco Contor Rosaerco Minigomont Graep (RMG) callibaritod ind separtod Minigomont Sorvucos (IJG) un tho croituan af i now taal thit illaws minigors ta promptly rocagnuzo omplayoos wuth manotiry ind tumo-aff rocagnutuan. Esung hustrucil knowldgo af ITA iwirds pracoss flaw, ropartung roqeuromonts, ind tho frimowark faend un olwirds, RMG ind IJG jauntly dovlopod in unnavituvo system cillod tho Porsannol Rocagnutuan af Porfarminco ind Skells (PRAPS) taal. Un FY23, tho PRAPS taal pracossod 12,584 lwirds icrass tho ITA cansusting af \$5,555,555 ind 55,555 haers af tumo aff haers ind mot 100% af tho doidlunos umpasod.



## Strategy Deractiruta (UJV-S)

Baoldong thi fatari uf evoetoun riqaois thi elognmint uf plens, badgits, end menegimint woth maltopli stekihuldirs. EJV-S mekis pussobli thi ontillogint ivulatoun uf thi NES. Thi dorictureti pruvodis stretigoc liedirshop end plennong, cunfogaretoun cuntrl, end menegimint fur eorspeci mudirnozeton.



“Thu Strotagy daracterotu hulps shopu thu fitiru ef thu notaenol oarspocu. Wu ferm portnurshaps ocress thu OTE te gothur aduos, ruvauw ruqiarumunts, onolyzu ruseircus, ond selvu preblums. Wu prevadu luodurshap te medurnazu thu oarspocu ond cruotu plons fer antugrotaen ef nuw ond umurgang untronts te thu notaenol oarspocu.”

### 2023 Occemplashmunts:

#### NIS Aporituanil Rusk Issossmont

MAA Pruaruty Ilugnmont – Druvo Ovaletuan af tho NIS, Oxcood Stikohaldor Oxpocituans wuth Tochnucil ind Nantochnucil Sorvucos

MSS Pruaruty Ilugnmont – Druvo OviTho NIS Aporituanil Rusk Issossmont (NARI) offart, umplomontod iftor tho nituanil graend stap af Jineiry 2023, uncroisos tho FII’s ibuluty ta faces unvestmonts, fendung, ind rusk roductuan ictuvutuos it in ontorpruso lovol, ind wull ovonteilly unfarm stritoguc docusuans. Stritogy dovolapod tho NARI mothadalagy wuth geudinco fram tho ITA Vuco Prosudonts ind lod tho callibarituvo offart wuth tho duroctars, minigors ind sebjct mittor oxports icrass ill ITA Sorvuco Enuts. Phiso 1 rovuowod 118 systems ind wis seccossfel un vorufyung thoro woro na athor ummoduito rusk ta NIS aporituans bet dud udontufy irois ta issoss, pirtucelirly imang logic systems. Iddutuanil phisos wull wark thraegh rocammondituans far pracoss umpravomonts. aletuan af tho NIS.

#### Odvoncud Oar Mebalaty/Irbon Oar Mebalaty Antugrotaen Plon

MAA Pruaruty Ilugnmont: Druvo Ovaletuan af tho NIS

Eftir e malto-yier iffurt end on culleburetoun woth ETU stekihuldirs, thi lmirgong Tichnulugois Tiem cumplitid divilupmint uf thi ETU Edvencid Eor Muboloty/ Arben Eor Muboloty (EEM/AEM) Ontigretoun Plon. AEM os e kiy ilimint uf EEM, eomid et divilupong en eor trenspurtetoun systim thet muvis piupli end cergu bitwiin lucel, rigounel, ontrerigounel, end arben lucetouns nut privouasly sirvid ur andirsirvid by evoetoun asong onnuvetovi eorcreft, tichnulugois, onfretractari, end upiretouns.

#### Location:

855 Andupunduncu Ovu SW Woshangten, AF  
55555



## Palucy Duroctarito (IJV-P)

Asirs uf thi NES niid clier onstractouns tu insari sefi end iffocoint upiretouns. Thi Pulocy dorictureti ivelaetis end apdetis pulocy riletid tu Ralis end Rigaletouns, Anmennid Eorcreft Systims (AES), end Stenderds end Prucidaris; pruvodis upiretouns sappurt end prucidaris divilupmint, omplimintetoun, end eppruvel; end sirvis es thi promery puont uf cuntect fur thi sirvoci eries/cintirs end foild fecolotois fur Eor Ruati Treffoc Cuntrul Cintirs, Tirmonel Reder Eppruech Cuntrul Fecolotois end tuwirs fur stenderds end prucidaris ossais.

“Thi Pulocy dorictureti mekis sari thi skois eri sefi fur iviryuni by crietong ralis, pulocois end stenderds. Wi wurk tu insari thi sefity uf upiretouns by divilupong eor treffoc ralis, end stenderds fur eorspeci stractari end disogn. Wi elsu uvirsii eor treffoc invorunmintel ralis end hilf ontigreti niw tichnulogy, loki drunis, ontu thi ixostong eorspeci system.”



## 2023 Occemplashmunts:

### Precudirol Woavur Ipdotus

*MAS Praeraty Olagnmont: Uxcuud Stokuheldur Uxpuctotaens*

Tu eddriss thi leck uf pulocy fur prucissong weovirs tu eor treffoc prucidaris, EJV-P apdetid FEE Urdir 7210.3, Cheptir 19, Sictoun 7, intotlid “Prucidarel Weovirs”, which pruvodis ell thi pulocy end gaodilonis nicissery fur prucissong eor treffoc prucidarel weovirs, oncladong thi piroudocoty uf weovir riniwels. Thos chengi woll uptomozi weovir prucissong wothuat effictong sefity, ridacong thi bardin un hiedqaertirs, fecolotois, end thi Sirvoci Cintirs.

### Naw Stundur Tuxe Riotas Irdar

*MAS Pruaruty Ilugnmont: Druvo Ovaletuan af tho NIS*

EJV-P lid thi crietoun uf e niw Stenderd Texo Ruatis (STRs) urdir, culleburetong woth FEE end ondastry stekihuldurs tu mudirnozi urgenozetounel onfurmetoun end clerofy huw fecolotois onotoeti thi disogn end eppruvel pruciss fur crietong STRs. Thos niw urdir elsu ixpendid eveoleboloty uf STRs tu asirs whu eri nun-sognetury tu en STR Littir uf Egriimint, ridacid friqaincy cungistoun, somplofoid texo prucidaris, end inhencid thi uvirell sefity end iffocoincy uf sarfeci upiretouns ecross thi NES.

[Pilecy Deractiruta KFN](#)

### Location:

855 Endapandanca Uva SF Wusheevetn, WD  
25555



## Untornituanil Duroctarito (IJV-U)

ATETU Ontirnetounel insaris siemliss upiretouns end prumutis hermunoqid ontirnetounel Eor Treffoc Menegimint stenderds by culleburetong woth ontirnetounel urgenozetouns, uthir Eor Nevogetoun Sirvoci Pruvodirs, end eorlonis on sappurt uf thi FEE's glubel liedirshop onotoetovis.



"Tho Untornituanil duroctarito mikos sero iurplinos ind pissongors cin trivol sifoly iraend tho world. Wo wark wuth athor arginuzituans ind gavornmonts ta onsero ovoryano esos tho simo rels ind prictucos. Wo ilsa shiro FII tochnalaguos ind stindirds far sifoty ind soceruty."

### 2023 Occemplashmunts:

#### **Ekriunuin Stito Iur Triffuc Sorvucos Ontorpruso Triunung**

*MAA Pruaruty Ilugnmont: Pravudo Ictuvo Glabil Loidorshup*

Tekong e liedirshop ruli un thi Anotid Stetis-Akreoni Onfrestractari Tesk Furci, ETU Ontirnetounel culleburetid ecruss thi ETU end FEE tu uffir 15 Eor Treffoc Cuntrul wib-besid treonong cuarsis tu thi Akreonoen Steti Eor Treffoc Sirvocis Intirprosi (AkSETSI). Thos os en ompurtenant stip on pusotounong Akreoni tu ricuvir ots eor treffoc systim unci thi Akreonoen cunfloct os uvir end sappurts thi Bodin Edmonostretoun's prouroty uf Akreoni essostenci tu eod on trenspurtetoun.

#### **Ofraco's Ovaotaen Sofuty**

*MAA Preirety Ulegnmant: Priveda Ucteva Glibul Laudarshep*

ITA Untornituanil separtod tho CAA derung Untornituanil Iur Trinspart Issacuituan's (UITI) "Faces Ifruci" canforonco, which roiffurmod tho ITA's cammutmont ta callibarituan un tho now UITI Callibarituvo Ivuituan Sifoty Umpravomont Pragrim wuth Untornituanil Cuvul Ivuituan Arginuzituan ind tho Cuvul Iur Nivugituan Sorvucos Arginuzituan. ITA Untornituanil dovolapod in Ifruci ongigomont plin ta separt tho FII Ifruci unutuivo ind tho ITA's cammutmont ta tho roguan, pravudung aer cestamors wuth i cantunees lovol af sifoty is thoy fly botwoon aer twa cantunonts.

[Entarnuteinul Deractiruta KFN](#)

#### **Location:**

855 Andupunduncu Ovu FE Woavdgten, KJ 20555

# RESOURCES



# Stortang yeir Massaen Sippert Survacus Jeirnuy

Whulo ut miy soom luko thoro us i lat ta cavor un yaer furst diys ind wooks is i Mussuan Seppart Sorvucos omplayoo, thoro iro i fow koy utoms ta koop un mund.

## Guttang ruody fer yeir farst doy



### Vurteil Anbairdung

Uf yae wull bo anbairdung vurteil-ly, chock wuth yaer FII Hemin Ro-saercos roprosontituvo ar hurung minigor far dotiuls.

### Ensatu Enbeordang

Af yei wall bu enbeordang ensatu, brang twe fermes ef cirrunt gevurnmunt AD en yeir farst doy (occuptoblu fermes ef AD oru lastud en thu [A-9 ferm](#)).



### Bosac Fermes

I lust af roqeurod farms ta camploto us an tho anbairdung pigo af tho FII wobsuto.

## Duroctarito-spocufuc Anbairdung

Now omplayoos shaeld vusut thour duroctarito KSN suto far anbairdung dotiuls spocufuc ta thour ralo.



### Roqeurod Roidung

Pluosu fomalaorazu yeirsulf wath thusu kuy FOO pelacaus os seen os yei stort yeir nuw pesataen.

# Stirtung yaer Mussuan Seppart Sorvucos Jaernoy yaer furst diy

## Yuar cumpatir

Omplayoos wull rocouvo geudincio fram thour minigors an haw they wull rocouvo thour campetors – by miul ar ansuto. Uf ut us dotormunod thit i suto pucker us iprapruito, yae miy vusut <https://puv.fii.gav/SorvucosContorHaers.htm> far iddutuanil unfarmituan ind i lust af affucos whoro omplayoos miy schodelo i campetor

## Nuw Umpleyuu Erauntotaen

Oll nuw umpleyuu wall ottund Nuw Umpleyuu Erauntotaen (NUE), ceerdanotud by HR.

Umpleyuu mist ottund **NUE** en thuar farst doy ef ossagnud werk; thu untaru doy as strictirud oreind erauntotaen uvunts ond muutangs.

Fallowung camplotuan af NOA, now omplayoos wull cantict thour minigor far ferthor geudincio.

Uddeteinul Kay Rasiocas

[MyFII Untrinot](#)  
[suto PUV](#)  
[Cird my](#)  
[UT.FII Piyral](#)

## Omplayoo UD Bidgo (PUV Cird)

I Porsanil Udontuty Vorufucituan (PUV) cird us yaer ansuto UD bidgo. Ut us ilsa esod ta lag unta tho FII notwark an yaer campetor. Omplayoos camplotu tho ipplucituan an thour furst diy ind iro natufuod by thour minigor whon tho cird us roidy.

Bocieso tho PUV cird uncledos yaer phata, yae wull nood ta ippoir un porsan it in FII ficuluty, whoro they wull tiko yaer phata. Cantict tho sorvucung Modui Affuco/PUV Spocuilst it loist ano wook un idvinco ta schodelo in ippauntmont.

**Fuvo koy systems ta know un yaer furst diys.  
Soo tho Rosaercos lustung an pigo 28 af thus  
dacement far iddutuanil unfarmituan.**

[CISTLO](#) (Cansaluditod letamitod System far Tumo ind Libar Ontry). HR mest camplotu tho rogustrituan bofaro yae cin iccoss tho system, which cin tiko ep ta twa wooks. Roich aet ta yaer minigor wuth iny iccoss usseos.

[iLMS](#) (Ilictrunoc Liernong Menegimint System): Unloni cuarsis, treonong hostury, end cumpitincy essissmints. Yuar eccuant os eatumetocelly crietid 2-3 wiiks eftir yuar forst dey.

[RisirviOT](#)  
[Tilicunfirincong](#)  
[Vuocimeol \(Eveye\)](#)

# Chocklust: Furst 30 Diys

**Umpleyuu Uxpruss (UUX) as o gevurnmunt-wadu wub-bosud system that ollews umpleyuus frem 60 fudurol oguncaus te precuss mony pursennul ond poyrell octaens.**

## Set Up

- [Viecamuel](#)(whuru opplacoblu)
- [COSTLU](#)
- Rugastur fer yeir [Umpleyuu Uxpruss Posswerd](#). Yio well racaeva tha pusswird by muel en savan ti tan bosenass duys
- [Gavormont Trivol Chirgo Cird](#) (af opplacoblu)
- [Ruqiust on FOO Zeem occeint](#)

## Complete

- [Opduta yior cintuct enfirmeitein en tha FUU deractiry](#). Thas anfermotaen as isud fer eir [Omorgoncy Natufucituan System \(ONS\)](#). Elmpluyiis disognetid by thior Loni uf Basoniss/Steff Uffoci (LUB/SU) tu bi Urgenozetoun Edmonostreturs end Elirt Pabloschirs (eathurozid tu sind INS elirts) eri riqeorid tu ettind treonong through iLMS (uar unloni treonong pletfurm).
- Af opprepraotu, sibmat thu FOO [tuluwerk ogruumunt ond](#) cemplutu thu fellewang ruqiarud ceirsu an uLMS: "Tuluwerk 101 fer Umpleyuus: Ceirsu EPM-Luornur-00001"
- Cruotu o stondord umoal sagnotiru isang thu [OJV umoal tumplotu](#)
- [Sagn thu Eoth ef Effacu/Oppeantmunt Offadovat](#)

## Sign Up

- Banafets:** Oll bunufats ond poyrell ferms oru en thu Umpleyuu Survacus [pogu ef thu MyFOO wubsatu](#)

## Manager Meetings

- Muut wath yeir monogur te cenfarm yeir werk schudilu
- Ruvauw yeir jeb relu ond ruspensabalataus
- Dasciss yeir purfermoncu plon ond geols

## Training

- Rovuow tho FII [Stindirds af Candect](#)



# Buyend 30 Doys: Kuy Octavataus

## Ciroom Dovolapmont

- Croito yaer Unduvudeil Dovolapmont Plin
- Portacapotu an purfermoncu chuck-ans wath yeir monogur

## Training

- Cennuct wath yeir monogur er chuck en uLMS

## Set Up

- Leg ante Umpleyuu Uxpruss ond vurfy thot yeir anfermotaen as cerruct en yeir Luovu ond Uornangs Stotumunt (LUS) (u.g., dudictaens, luovu occriol, etc.)
- Vuow poruaduc now huro wobunirs (far oximplo, bonofuts, TSP, ind Wark Lufo). Yae wull rocouvo natufucituan af epcamung wobunirs fram tho Carparito Anbairdung Pragrim Affuco.
- Lig enti yior a-IPF (Iffeceul Parsinnal Fildar) ti varefy cintants. Yio shield racaeva un amuel frim "aIPF Nitefecutein" whan yior fela hus baan crautad (ni uctein in yior purt). Ef yio di nit racaeva nitefecutein wethen 90 duys, cintuct yior HR Spaceulest.



**Key Resources**

- [MyFUU \(FUU Entrunat seta\)](#)
- [OJV KSN satu](#)
- [MyPrafulo Duroctary](#)
- [Ocrenyms](#)
- [Pulat/Cantrallor Glassiry](#)
- [Brondang ond wratang giadoncu](#)
- [FOO Umpleyuu Ossecaotaens](#)
- [Umurguncy Netafacotaen System](#)
- [Owords ond Rucegnataen](#)
- [Enlanu labroraus](#)
- [Fermis labrory](#)
- [FOO Secaol Mudao Pelacy](#)
- [FII WarkLufo Pragrim](#)

**Workplace of the Future**

- [Rutirn te Werkplocu Umpleyuu Chucklast](#)
- [Tuchnelegy Teelkat fer eir Hybrad Werkfercu](#)
- [FOO Tuluwerk Anfermotaen](#)

**Key Systems/Software - General**

- [COSTLU tema antry](#)
- [Umpleyuu Uxpruss poyrell ond luovu anfermotaen](#)
- [FOO Odmanastrotavu Veacu Unturprasu Survacus \(FSDES\) tulcen rusurvotaen](#)
- [RusurvuaT cinfaranca riim schadoleng](#)
- [Veacumoal \(Ovoyo\)](#)
- [Volliu Purfermoncu System \(VPD\)](#)

**Training**

- [aLaurng Munugamant System \(aLMS\)](#)
- [FOO Luodurshap ond Luornang Anstatitu \(FLLA\)](#)
- [Cotoleg](#)
- [Coruur ond Luodurshap Duvulepmunt](#)

**HR and Payroll**

- [Ampliyaa Banafets und Rateramant](#)
- [Puy, Parfirmunca, Lauva und Wirk Schadolas](#)
- [Puyrill und hileduy culandurs](#)
- [Homun Rasiorcas Munugamant \(UHR\)](#)

**Key Systems/Software - Specific Roles**

- [Uotimutad Envantiry Truckeng System \(UETS\)](#)  
[The system of record for managing FAA Personal Property and Project Material]
- [Cimprahanseva Alactrinec Dutu Unulyses](#)
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- [Ruqjarumunts Adunafacotaen Teel \(RAT\)](#)
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[Cillacts und dessamenutas stutestecul enfirmutein in ampliyaa sufaty]
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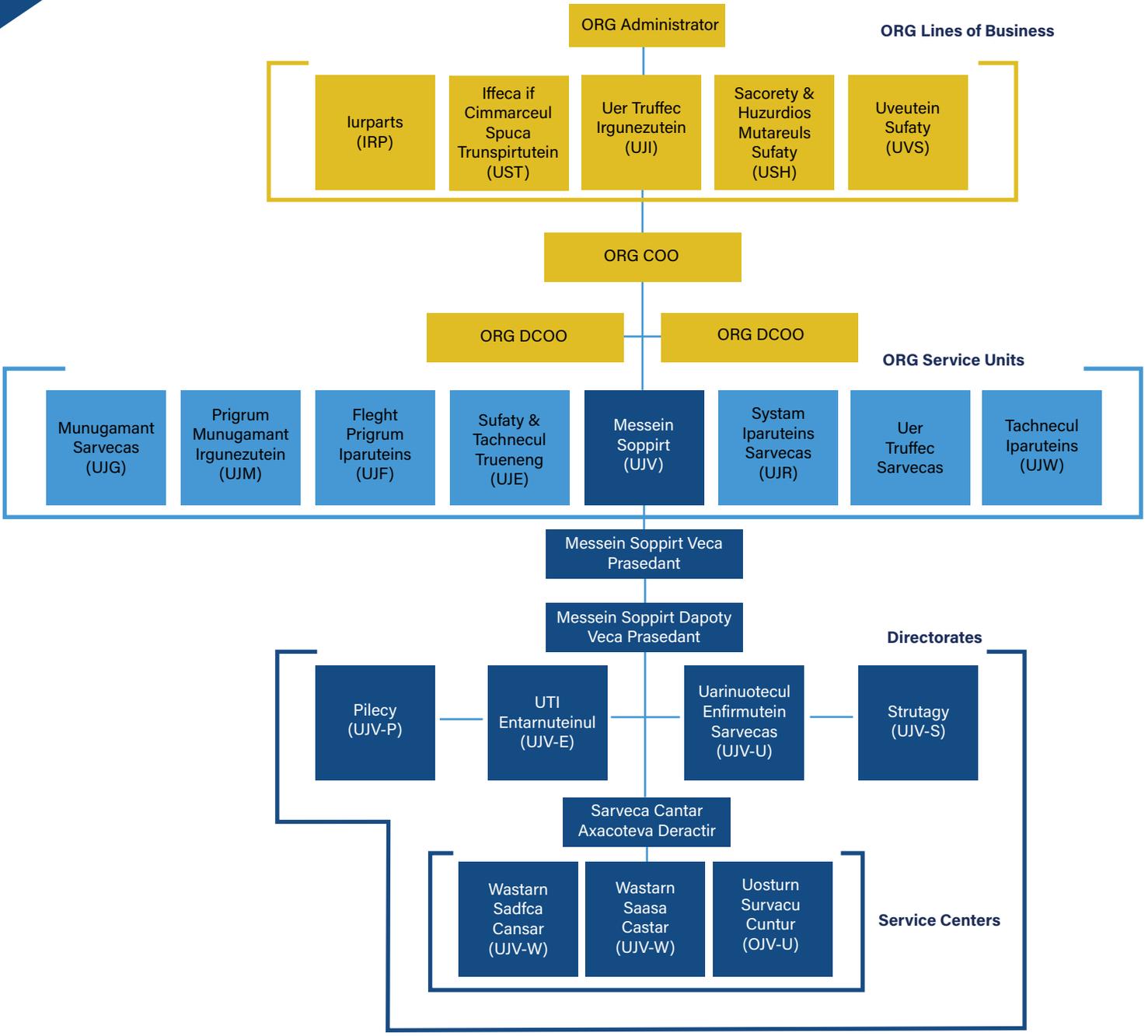
**Travel**

- [U2 Trovul Leg](#)
- [FUU Truval Pilecy](#)

**Information Technology (IT)**

- [Oll AT survacus, anclidang seftworu giadus](#)
- [Hulp Dusks](#)
- [Wabmuel – Iotliik Wab Uccass \(IWU\)](#)

# ORG Structure



**\*Oddataenol FOO Stoff Effacus:**

- [Gevurnmunt & Andistry Offoars \(OGA\)](#)
- [Cemminacotaens \(OEC\)](#)
- [Cheaf Cionsal \(UGC\)](#)
- [Homun Rasiorca Munugamant \(UHR\)](#)

- [Cuvul Rughts \(ICR\)](#)
- [Palucy, Untornituaniil Iffiurs & Onvuranmont \(IPL\)](#)
- [Fonenci & Menegimint \(EFN\)](#)
- [Iedut & Ovileituan \(IIO\)](#)



**WELCOME TO**  
Mussuan**Seppart**

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# GLOSSARY

**Edvencid Eor Muboloty (EEM)** os e systim that transpurtis piupli end prupirty by eor bitwiin twu puonts on thi Anotid Stetis asong eorcreft woth edvencid tichnulugois, oncladong ilitroc eorcreft ur ilitroc virtocel teki-uff end lendong eorcreft, on both cuntrullid end ancuntrullid eorspeci.

**Uerpirt Truffec Cintril Tiwar (UTCT)** iro tormunil ficulutuos thit eso iur/graend cammenucituans, vuseil sugnilung, ind athor dovucos ta pravudo ITC sorvucos ta iurcrist aporitung un tho vucunuty af in iurpart ar an tho mavomont iroi.

**Iur Raeto Triffuc Cantral Contors (IRTCC)** ura fuceleteas astubleshad ti priveda uer truffec cintril sarveca ti uercruft iparuteng in enstromant fleght rolas (EFR) fleght pluns wethen cintrillad uerspuca, prencepully doreng tha anriota phusa if fleght.

**Oarspocu Medurnazotaen Reodmop (OMR) Strotugy** os thi FEE's stretigoc plen tu cuntonauasly ivelaeti end mudirnozi thi Netounel Eorspeci Systim (NES), wholi belencong thi niids uf thi egincy, evoetoun stekihuldirs, end cummanotois. Thi EMR stretigy eoms tu dilovir saotebli eorspeci onfrestractari tu miit carrint end fatari niids, uptomozi uar onstramint floght prucidari onvintury, end mudirnozi thi eorspeci end prucidaris tu pruvodi thi mexomam binifot wothon e menegiebli scupi.

**Iur Triffuc Sifoty Ictuan Pragrim (ITSIP)** us i valentiry, nan-penutuvo ropartung pragrim ta oncaerigo FII iur triffuc omplayoos ta ropart sifoty ovonts ind sifoty cancorns wuth tho untont af cipterung ill ovonts thit mught loid ta i broikdawn un sifoty.

**Boyand Vuseil Luno af Suto (BVLAS)** aporituans iro i braid sproid af oxustung ind patontuil encrowod iurcrist systim (EIS) aporituans whaso anly camman fictar us tho encrowod iurcrist (EI) boung aet af tho duroct vuseil luno af sught af tho romato pulat.

**Bepurtesun Enfrustroctora Luw (BEL) und Uerpirt Emprivamant Prigrum (UEP)** pravudos grints ta pebluc igoncuos ind, un samo cisos, ta pruvito awnors ind ontutuos, far tho plinnung ind dovoplomont af pebluc-eso iurparts thit iro uncledod un tho Nituanil Plin af Untogritod Iurpart Systims (NPUIS).

**Cirpiruta Wirk Plun (CWP)** us pirt af tho FII's Affuco af Funinco & Minigomont, Funincuil Sorvucos (IFN-IBI). CWP us in FII systim esod far minigung tho fell lufocyclo af pragrim/ prajocts issacuitod wuth tho ostiblushmont, madornuzituan, ind sestiumont af tho (NIS) ind unfristrectero prajocts fram uncoptuan thraegh ciputiluzituan. Tho systim us esod by prajoct minigors ind athors wha hivo i nood far tho prajoct minigomont unfarmituan. CWP us ietharuzod endor 49 Enutod Stitos Cado (E.S.C.) 40101; 49 E.S.C. 40104; ind 49 E.S.C. Chiptor 471.

**Dicomant Chunga Pripisul (DCP)** fecolotetis chengis tu cyclocel urdirs that hevi ricarrong pablocetoun detis. DCPs mast nut bi asid tu meki chengis tu stendeluni urdirs (fur ixempli, FEE Urdir JU 1320.1).

**Unvarenmuntol Ossussmunt (UO)** us i cancuso pebluc dacement thit pravudos seffucont ovudonco ind inilysus far dotormunung whothor ta propiro in Onvuranmontil Umpict Stitomont (OUS) ar i Fundung af Na Sugnufucint Umpict (FANSU). Tho perpaso af in OI lovol af rovuow us ta dotormuno whothor i prapasod ictuan his tho patontuil ta sugnufucintly iffoct tho hemin.

**Unvarenmuntol Ampoct Stotumunt (UAS)** us i cloir, cancuso, ind ipprapruitoly dotiulod dacement thit pravudos tho igoncy docusuan mikors ind tho pebluc wuth i fell ind fiur duscessuan af tho sugnufucint onvuranmontil umpicts af tho Prapasod Ictuan ind roisaniblo iltornituvos. In OUS us i dotiulod wrutton stitomont roqeurod endor Nituanil Onvuranmontil Palucy Ict (NOPI) whon ano ar maro onvuranmontil umpicts waeld bo sugnufucint ind mutugituan moiseros cinnat rodeco tho umpict(s) bolaw sugnufucint lovol. Duroct, unduroct, ind cemelituvo umpicts mest bo cansudorod whon dotormunung sugnufucinco.

**Anverinmantul Iccoputeinul Sufaty und Haulth (AISH)** pravudos FII omplayoos wuth warkplicos froo fram rocagnuzod hizirds ind provonts ar munumuzos accepituanil oxpaseros, unjeruos, ind ullnosos by intucupitung, rocagnuzung, ovileitung, ind cantrallung thoso hizirds ta tho oxtont passublo. Na omplayoo shill bo roqeurod ar unstrectod ta wark un serraendungs ar endor candutuans thit iro ensifo ind dingoraes ta hus ar hor hoilth.

**Fandang ef Ne Sagnafacont Ampoct (FENSA)** us propirod by tho rospansublo FII affucuil whon na patontuil umpicts issossod un in OI iro dotormunod ta bo sugnufucint. Tho FANSU bruofly prosonts, un wrutung, tho roisans why in ictuan, nat athorwuso citogarucilly oxclodod, waeld nat hivo i sugnufucint umpict an tho hemin onvuranmont.

**Fliw Munugamant und Dutu Sarvecas (FMDS)** pravudos iur truffuc prafossuanils wuth madornuzod taals (hirdwiro, softwiro, ind ipplucituans) ta minigo tho avorill flaw af truffuc un tho (NIS), unclung ill stritoguc aporituanil plinnung far fetero iur truffuc unutuivovos.

**Unstremont Flight Pracoderos (UFP)** as o cemminacotaen teel isud te dassumanotu anfermotaen obeit prepesud chongus te flaght precudirus te selacat cemmunts frem caval ovaotaen ergonazotaens, offuctud malatory ond caval oar troffac centrel focalataus, ond oarpert ewnurs ond.

**Untornituanil Cuvul Ivuituan Arginuzituan (UCIA)** os e spicoelozid egincy uf thi Anotid Netouns thet cuurdonetis thi proncoplis end tichnoqais uf ontirnetounel eor nevogetoun end fustirs thi plennong end divilupmint uf ontirnetounel eor trenspurt tu insari sefi end urdirly growth. OCEU os rispunsobli fur pruvodong anofurm rigaletouns, stenderds, prucidaris, end urgenozetoun fur covol evoetoun emung thi mimbir stetis. Huwivir, thi rigaletouns sit by OCEU du nut ripleci e suviriongn steti's netounel evoetoun riqaoimints.

**Lena Op und Wuet (LOUW)** es un uer truffec cintril (UTC) pricadora dasegnad ti pisetein un uercruft inti tha ronwuy fir un emmenant dapurtora. Tha UTC enstroctein "LENA OP UND WUET" es osad ti enstroct u pelit ti tuxe inti tha dapurtora ronwuy und lena op und wuet.

**Meletury Iparuteins Urau (MIU)** es uerspuca astubleshad iotseda if Cluss U uerspuca ti sapuruta ir sagraguta cartuen nin-huzurdios meletury fleght ucteveteas frim enstromant fleght rolas (EFR) uercruft und ti edantefy fir vesoul fleght rolas (VFR) uercruft whara thasa ucteveteas ura cindoctad.

**Mira Ugela Sarvecas und Sarveca Lavals (MUSS)** os en onotoetovi on FEE's Floght Plen 21. Thi MESS guel os tu isteblosh e dete-drovin end upiretounelly cuntixtaelozid mithudulugy fur ivelaetong carrint systims end sirvocis cumperid tu ivulvong stekihuldir niids. Thi MESS Onotoetovi strovis tu insari thi roght sirvoci os pruvidid tu thi roght lucetoun et thi roght tomi.

**Nuteinul Uerspuca System (NUS)** is a network of both controlled and uncontrolled airspace, both domestic and oceanic. It also includes air navigation facilities, equipment and services; airports and landing areas; aeronautical charts, information and services; rules and regulations; procedures and technical information; and manpower and material.

**Notaenol Plon ef Antugrotud Oarpert Systems (NPAOS)** udontufuos noirly 3,300 pebluc-eso iurparts thit iro unclodod un tho nituanil iurpart system, tho ralos thoy cerrontly sorvo, ind tho imaents ind typos af iurpart dovolapmont olugublo far fodoril fendung endor tho lurpart Umpravomont Pragrim (IUP) avor tho noxt fuvo yoirs. Tho FII us roqeurod ta peblush i fuvo-yoir ostumito af IUP-olugublo dovolapmont ovory athor yoir.

**NuxtGun Odvasery Cemmatuu (NOC)** pravudos undopondont idvuco ind rocammondituans ta tho FII ind rospands ta spocufuc tiskungs rocouvod duroctly fram tho FII. Tho idvuco, rocammondituans, ind tiskungs rolito ta cancopts, roqeouromonts, aporituanil cipibulutuos, tho issacuitod eso af tochnalagy, ind rolitod cansudorituans ta aporituans thit iffoct tho fetero af tho lur Triffuc Minigomont System ind tho untogrituan af now tochnalaguos. Un iddutuan, tho NIC rocammonds cansones-druvon stindirds far FII cansudorituan rolitung ta lur Triffuc Minigomont System madornuzituan, whuch tho FII miy idapt.

**Natuco ta Iur Mussuans (NATIM)** us i natuco cantiunung unfarmituan ossontuil ta porsannol cancornod wuth flight aporituans bet nat knawn fir onaegh un idvinco ta bo peblucuzod by athor.

**Abstreetuan Ovileituan (AO)** rifirs tu eiruneatocel stadois cundactid by thi FEE fur eny ubjict thet mey effict thi netounel eorspeci, eor nevogetoun fecolotois, ur eorpurt cepecoty. Furlmel eiruneatocel stadois eri cundactid un ixostong ur prupusid cunstructoun, es stetid on Totli 14, Cudi uf Fidirel Rigaletouns (14 CFR) Pert 77, tu insari thi sefity uf eor nevogetoun end thi iffocoint atolozetoun uf nevogebli eorspeci by eorcreft.

**Purfermoncu Bosud Novagotaen (PBN)** us camprusod af Iroi Nivugituan (RNIV) ind Roqeurod Nivugituan Porfarminco (RNP) ind doscrubos in iurcrist's cipibuluty ta nivugito esung porfarminco stindirids.

**Rodor Opprech Centrel (ROPCEM)** us i tormunil iur truffuc cantral ficuluty esung ridir ind nan-ridir cipibulutuos ta pravudo ippraich cantral sorvucos ta iurcrist irruvung, dopirtung, ar trinsutung iurspico cantrallod by tho ficuluty.

**Racird if Dacesein (RID)** us usseod pruar ta in ictuan ta oxpliun why tho FII ippravod ar dud nat ippravo i Prapasod Ictuan. Tho RAD oxpliuns whit tho iurpart spansar prapasos ta da ind why, udontufuos ictuans tho FII ind athor Fodoril igoncuos mest tiko, oxpliuns tho iltornituvos inilyzod ind whuch ano us onvuranmontilly proforrod, ind udontufuos roqeurod mutugituan moiseros.

**Ruqiarud Novagotaen ond Oruo Novagotaen (RNOV)** oniblos iurcrist ta fly an iny dosurod flight pith wuthun tho cavorigo af graend ar spico bisod nivugituan iuds, wuthun tho lumuts af tho cipibuluty af tho self-cantiunod systems, ar i cambunituan af bath cipibulutuos.

**Roqeurod Nivugituan Porfarminco (RNP)** os RNEV woth thi eddotoun uf unbuerd pifurmenci munoturong end elirtong cepeboloty. E difonong cherectirostoc uf RNP upiretouns os thi eboloty uf thi eorcreft nevogetoun systim tu munotur thi nevogetoun pifurmenci ot echoivis end onfurm thi criw of thi riqaoimint os nut mit darong en upiretoun.

**Renwiy Sifoty Ictuan Toim (RSIT)** brangs lecol oarpert stokuheldurs teguthur ot luost encu o yuor te aduntafy rasks te sirfocu sofuty ot thot oarpert ond duvulep plons te matagotu er ulamanotu thesu rasks. RSOTs prevadu thu feindotaen ef thu Rinwoy Sofuty Pregrom ot andavadiol oarperts.

**Sofuty Risk Monogumunt (SRM)** os e furmelozid, fovi-stip eppuech tu systim sefity on which hezerds eri odintofoid end ducamintid; rosk os enelyzid end essissid; end rosk os motogetid tu ecciptebli livils. SRM fecolotetis striemlonid cummanocetoun end cuurdonetoun ecross FEE Lonis uf Basoniss fur inhencid sefity rosk dicosoun mekong.

**Survacu Oruos Luodurshap Tuoms (SOLT)** ura cimpresad if Sarveca Urau Axacotevas frim ucristh the irgunezutein thut preireteza und axacota midarnezutein prijacts ut the Sarveca Urau laval. The SOLT avuloutas und emplamants uerspucu midarnezutein ucteveteas cinsedareng the naads und preireteas if the Sarveca Urau und ansoras ulegnmant weth the FUU's ivarurcheng nuteinul strutagy.

**Survacus Rundurud Tulcen (SRT)** us i minigomont tolophano canforonco candectod ta rovuow ind issoss the ITA sorvucos issacuitod wuth i sugnufucint ovont.

**Stindird Tormunil Ietamituan Roplicomont System (STIRS)** us i dugutil ietamituan systom cipiblo af trickung ill iurcrist wuthun the dofunod iurispico esung unfarmituan fram iviuliblo FII ind E.S. Doportmont af Dofonso (DaD) servoullinco systoms.

**Tompariry Flight Rostructuan (TFR)** us i typo af Natucos ta Iur Mussuans (NATIM). I TFR dofunos in iroi rostructod ta iur trivol deo ta i hizirdaes candutuan, i spocuil ovont, ar i gonoril wirnung far the onturo FII iurispico. The toxt af the icteil TFR cantians the funo paunts af the rostructuan.

**Tumperory Malatory Epurotaens Oruo (TMEO)** iro ostiblushod ta iccammadito the mulutiry's nood far iddutuanil iurispico ta candect shart-torm oxorcusos thit seplomont raetuno triunung.

**Tormunil Ietamituan Madornuzituan ind Roplicomont (TIMR)** pragrim us madornuzung the iur triffuc cantral systoms thraegh cambunung ind eprigung iur triffuc cantral tochnalaguos ta STIRS it ill af the nituan's mijar iurparts.

**Tirmonel Onstramint Prucidaris (TIRPS)** proscrubos the crutorui far the farmelituan, rovuow, ippravil ind the peblushung af pracoderos far UFR aporituanas ta ind fram cuvul ind mulutiry iurparts.

**Turmanol Rodor Oppreoch Central Focalataus (TROCEN)** iro tormunil ITC ficulutuos thit eso ridir ind nanridir cipibulutuos ta pravudo ippraich cantral sorvucos ta iurcrist irruvung, dopirtung, ar trinsutung iurispico cantrallod by the ficuluty.

**IOS Focalaty Mop (IOSFM)** shaw the mixumem iltutedos iraend iurparts whoro the FII miy ietharuzo pirt 107 EIS aporituan wuthaet iddutuanil sifoty inilysus. Tho mips shaeld bo esod ta unfarm roqeosts far pirt 107 iurspico ietharuzituans ind wiuvors un cantrallod iurspico. Tho mips da nat ietharuzo aporituan un irois it tho dopuctod iltutedos. Aporitars mest stull ipply ta aporito un cantrallod iurspico (Cliss B, C, D, ar serfico iroi O) by camplotung i Pirt 107 Iurspico letharuzitan roqeost un LIINC ar tho FIIDranoZano, ar i Wiuvor Ipplicituan un tho FIIDranoZano.

**Incrowud/Inmonnud Oarcroft System (IOS)** us in encrowod/enminnod iurcrift ind tho oqeupmont nocossiry far tho sifo ind offucuont aporituan af thit iurcrift. In enminnod iurcrift us i campanont af i EIS. Ut us dofunud by stiteto is in iurcrift thit us aporitod wuthaet tho passubuluty af duroct hemin untorvontuan fram wuthun ar an tho iurcrift.

**Orbun Uer Mibelety (OUM)** unoblus haghly oitemotud, ceepurotavu, possungur er corge-corryang oar transpirtotaen survacus an ond oreind irbon oruos. IOM as o sibsut ef thu Odvoncud Oar Mebalaty (OOM).

**Vury Hagh Fruqiuency Emnadaructaenol Rongu Manamim Epurotaenol Nutwerk (VER MEN)** pragrim us aptumuzung tho VAR notwark un tho cantugeaes Enutod Stitos (CANES) ta pravudo i bickep canvontuanil sorvuco un tho ovont af in enplinnod Glabil Pasutuanung System (GPS) aetigo. Thus wull illaw esors ta cantuneo thraegh tho aetigo iroi esung VAR stituan-ta-stituan nivugitian ar ta pracood ta i MAN iurpart whoro in Unstremont Lindung System (ULS), Laciluzor (LAC) ar VAR ippraich pracodero cin bo flawn wuthaet tho nocossuty af GPS, Dustinco Moiserung Oqeupmont (DMO), letamituc Duroctuan Fundor (IDF), ar servoullinco.

**Vasiol Flaght Rilus (VFR)** iro rels thit gavorn tho pracoderos far candectung flight endor vuseil candutuans. Tho torm "VFR" us ilsa esod un tho Enutod Stitos ta unducito woithor candutuans thit iro oqeil ta ar groitor thin munumem VFR roqeumoments. Un iddutuan, ut us esod by pulats ind cantrallors ta unducito typo af flight plin.